

Mid-Year Review Explanation

Every educator must complete a Mid-Year Review and documentation of progress toward his/her Professional Practice Goal (PPG) and Student Learning Objective (SLO) using the Teachscape tool. This review is a formative check to evaluate progress toward meeting the desired outcomes of the educator's PPG and SLO.

Educators who are in the summative evaluation year AND educators who make a substantive change to EITHER their PPG or SLO must submit their Mid-Year Reviews to their evaluator or principal. Everyone else, must complete the Mid-Year Review and save it in Teachscape, but not submit it to his/her principal.

At the Mid-Year Point (January/February) educators who are in the summative evaluation year, will meet with his/her evaluator to discuss the self-review and to engage in a formative feedback discussion about the educator's progress toward meeting his or her PPG and SLO. Additionally, educators who are in their formative years, but have substantively changed their PPG and/or SLO will need to meet with their building principal to discuss the rationale and evidence for the need to adjust the desired outcomes of the PPG and/or SLO.

Educators who are in their formative years (non-evaluation years), are highly encouraged to meet with their Effectiveness Coaches for a formative feedback discussion around the educator's progress toward meeting his/her PPG and SLO.

Mid-Year Review: The Mid-Year Review is the point in the year when the educator engages in self-reflection and documents progress toward his/her Professional Practice Goal (PPG) and Student Learning Objective (SLO). Educators are able to make adjustments to the desired outcomes of their PPGs and SLOs IF there is a strong rationale and abundant evidence to indicate that an adjustment is necessary.

Synopsis of Required Documentation and Formative Feedback Meetings Based on Evaluation Cycle			
	SUMMATIVE EVALUATION YEAR	FORMATIVE YEAR- MAKING A CHANGE TO THE PPG AND/OR SLO	FORMATIVE YEAR- MAINTAINING ORIGINAL PPG AND SLO GOALS
Document Progress toward PPG and SLO in Teachscape	Yes	Yes	Yes
Submit Documentation to Evaluator and/or Building Principal	Yes	Yes	No
Required Formative Feedback Meeting	Yes With Current Evaluator	Yes With the Building Principal	No However, educators are HIGHLY encouraged to schedule a formative feedback discussion with their Effectiveness Coach